

## **NOTICE OF BID LETTING**

### **Cass County Memorial Hospital Board of Trustees**

Atlantic, Iowa

#### **NOTICE OF BID LETTING:**

The Cass County Memorial Hospital Board of Trustees, Atlantic, Iowa, will receive bids for the upgrade of the electrical panel system for Cass County Memorial Hospital, 1501 East 10th Street, Atlantic, Iowa 50022 until 12:00 Noon, on May 16, 2017, at which time all bids shall be publicly opened and read aloud in Conference Room 1 of the Hospital.

Interested bidders are to contact the Plant Operations Director at the Hospital, who may be contacted in person at the Hospital, or by telephone at (712) 243-7470, between 8:00 a.m. and 4:00 p.m., Monday through Friday. Requests to examine the construction site, and any questions about the project or the bidding process, shall be directed to the Plant Operations Director at the place and hours listed above. Interested potential bidders should register their name and address with the Plant Operations Director so that they may receive any supplemental information such as specification changes, which may arise prior to the opening of the bids. A pre-bid walk-through will be held at 10:00 a.m. on May 10, 2017.

All bids must be received by the Cass County Memorial Hospital, Lee Wyman, 1501 East 10th Street, Atlantic, Iowa 50022, not later than 12:00 Noon, Central Standard Time on May 16, 2017. Late bids will be returned to the bidder unopened. All bids shall be made on forms furnished by the Hospital, and must be signed in ink, be legible in all respects. Bids may not be submitted by facsimile or e-mail. All bids must be enclosed in a separate sealed opaque envelope marked "Cass County Memorial Hospital Electrical Panel Upgrade Project" on the exterior.

Each bid shall be accompanied by a bid bond, cashier's or certified check or a credit union certified share draft, in an amount equal to Five percent (5%) of the total amount of the bid. The certified or cashier's check shall be drawn on a bank in Iowa or a bank chartered under the laws of the United States or said certified share draft should be drawn on a credit union in Iowa or chartered under the laws of the United States; and such check or share draft shall be made payable to Cass County Memorial Hospital as security that if awarded a contract by resolution of the Cass County Memorial Hospital Board of Trustees, the bidder will enter into a contract at the prices bid and furnish the required Performance and Payment Bond and Certificate of Insurance. The certified or cashier's check or certified share draft may be cashed if the Contractor fails to enter into a contract, or fails to provide a certificate of insurance on the form provided in the specifications, within ten (10) days after the acceptance of the Contractor's proposal by resolution of the Cass County Memorial Hospital Board of Trustees.

Bidders may withdraw bids at any time before opening, but may not resubmit them or submit more than one bid. No bid may be withdrawn after the bid opening, except where the award of the contract has been delayed for sixty (60) days or more. The Chief Executive Officer of the Hospital reserves the right to disqualify bids before or after opening, upon evidence deemed sufficient in the discretion of the Chief Executive Officer, of collusion with the intent to defraud or other illegal practices on the part of the bidder.

The purpose of the project is to upgrade the electrical system to be compliance with code.

All bids must be for the entire project. All major subcontractors shall be named by the bidder. The bidder shall specify its full name, address, contact person and telephone number, state whether it is a corporation or partnership or individual; and include certificates evidencing current contractor's liability, commercial general liability and vehicle liability insurance for the project in the amount specified in the bid documents. Per claim/annual aggregate issued on an occurrence basis, and worker's compensation/employer's liability insurance, all with one or more insurers licensed or approved to do business in the State of Iowa.

All bids received will be presented to and considered by the Board of Trustees at 8:30 a.m. on Wednesday, May 17, 2017, or at such time and place as shall then be determined.

Work under the Contract for this Bid shall commence within seven (7) days from the written "Notice to Proceed" from Cass County Memorial Hospital and shall be completed within three (3) months after commencement.

Each successful Bidder will be required to furnish Performance and payment Bonds in the amounts equal to one hundred percent (100%) of the contract amount.

The Board of Trustees reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days after the date bids are to be received.

By virtue of statutory authority and to the extent required by state law, a preference will be given to products and provisions grown and coal produced within the state of Iowa and to Iowa domestic labor.

The Board of Trustees reserves the right to reject any or all bids and to waive informalities and irregularities and to exercise the full discretion afforded to it by law in the selection of bidder and the awarding of the contract.